

# **Adoption Guidelines**

### STEP 1: Purchase new gifts & gift cards

Please provide two new gifts or gift cards (min. \$25 per gift card) per child based on their wish list. Gifting is optional for adult wish list items. We ask that you provide a \$25 grocery gift card per family member. To assist families with any potential issues, we kindly request that you include gift receipts for all items, including gift cards.

# STEP 2: Pack the gifts & gift cards

Be as creative as you want with the gifts and/or gift cards (i.e. stockings, gift boxes, bags). Please place all gift cards and receipts into one sturdy gift box for the entire family.

## STEP 3: Label the gifts

Clearly label the outside of the gift box or envelopes with the provided unique **Family Code**. You may handwrite the code or use a sticker/label. You may also write individual names on each gift to ensure they go to the intended recipient. Your attention to detail ensures that each family receives their holiday surprises with ease and joy.

# **STEP 4: Prepare for delivery**

Place ALL the gifts in one large box or bag, keeping them together for the entire family. A plastic tote box is a great option for keeping gifts together and as a bonus, the family can reuse the tote for storage! Please label the box or bag with the unique **Family Code**.

### STEP 5: Drop off the gifts

Once all gifts for your family have been packaged properly, drop it off at the OC Fair & Event Center (905 Arlington Drive, Costa Mesa, CA 92626 - Gate Entrance 8):

- Sunday, December 14 from 9 am 3 pm
- Monday, December 15 from 8 am 4 pm

### **Bike Guidelines**



Each year, we receive several requests for bikes. If purchasing a bike(s) for your adopted family, we kindly request that you:

- Include a helmet and a lock with each bike
- Do NOT wrap the bike
  - If preassembled, do not wrap (you can put a bow on it)
  - If in a box, do not assemble or wrap (our team will assemble and test the bike before delivering to the family)
- Please use a tag to label each bike with the unique Family
  Code (no stickers please)